

**To:** Cabinet, Archives  
**From:** Candy Horton  
**Subject:** Minutes of January 29, 2013 Cabinet Meeting  
**Date:** January 29, 2013

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**Members Present:** Anderson, Bertch, Bohnet, Cannell, Collins, DeHaven, Hutchins, Ives, Johnson, and Kocher  
**Absent:** Schlack  
**Staff Present:** Horton

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### Approval of Agenda and Minutes

The minutes of the January 22, 2013 meeting were accepted as corrected.

The agenda for the January 29, 2013 meeting was accepted.

### Discussion and Action Items

- Inclusivity – discussion to continue next week.
- Travel
  - Gloria Larrieu, Pat Conroy, Rick Bridges, Jonnie Wilhite, Theo Sypris, Jarek Marsh-Prelesnik, Fran Kubicek, Steve Walman, Joseph Lee, Linda Rzoska, Mark Sigfrids, and Thomas Hughes will attend the 20<sup>th</sup> Annual Conference of the Midwest Institute at Lorain County Community College in Cleveland, OH on April 5 & 6, 2013.
  - Kathy Johnson will attend the Michigan Community College Association Legislative Summit in Lansing, MI on January 31, 2013.
- Grants
  - none

### TBO Discussion

- Q12 discussion – February 26<sup>th</sup>
- Terry Hutchins, Cathy Colella, Diane Finch and Lisa Cronkhite-Marks are leading the most highly engaged units according to the engagement survey conducted last October.

### Personnel and Operations

- Kudos! were given to the following:
  - Kathy Johnson for her diligent work on the “Civil Rights Compliance Plan”.
  - To the Groundskeepers for their continued hard work against the forces of nature.
  - Mike Thompson for getting the “Mark of Affiliation” for the Higher Learning Commission on our web site.
- Reality Check – New and Follow Up
  - CNM face book page inadvertently deleted, and is being re-built.
- Hires/Resignations/Retirements
  - Joyce Eager, Learning Center Coordinator will be retiring February 28, 2013.
  - Agreed that HR will work on the posting of the Learning Center Coordinator position.

- Lynn Martin was unable to return after her leave of absence, effective January 23, 2013.

**Other**

- KVCC Men's Basketball team will be practicing in the main gym on Feb 3 and Mar 3 from 5:00 p.m. to 7:00 p.m.
- Submission of quarterly reports for Innovative Thinking Grants will be on tracked on a spreadsheet and shared at Cabinet. Please send to all Cabinet members when distributing these reports.
- IT survey completed in December will be circulated to Cabinet.
- Following a meeting last Friday in Lansing, Steve Cannell reported that KVCC met all 5 Perkins Performance Measures.
- Michigan Community College Risk Management Authority (MCCRMA) will have a discussion on Guns on Campus, March 6, 2013 at the James B. Henry Center for Executive Development in Lansing.
- Projected that KVCC could experience a 3% loss in personal property taxes over the next 3 years if all legislation is enacted.

**Book Discussion**

- Rick Ives led the discussion on chapter 9 in "Switch".

**Next Meeting** – The next regular Cabinet meeting is scheduled for ***Tuesday, February 5, 2013 at 8:00 a.m.***